

Information as required under Section 4(1) (b) of the Right to Information Act, 2005.

1(A) The particulars of the organization:

The Official Liquidator, Mumbai is appointed by the Central Government under section 448 of the Companies Act, 1956 and is functionally attached to the Hon'ble High Court, Bombay. The office of the Official Liquidator, Mumbai is under the administrative charge of the Regional Director, Ministry of Corporate Affairs, Western Region, Mumbai situated at "Everest", 100, Marine Drive, Mumbai – 400002 who supervises the functioning of the office of the Official Liquidator on behalf of the Central Government. The Official Liquidator is entrusted with the duty of conducting the affairs of the companies under liquidation in accordance with the provisions of the Companies Act, 1956 read with Companies (Court) Rules, 1959 and is further subject to the orders of the Hon'ble High Court issued from time to time on the applications filed by or against the Official Liquidator and on the reports filed by the Official Liquidator.

The office of the Official Liquidator is situated at 5th Floor, Bank of India Building, Mahatma Gandhi Road, Mumbai – 400023, and Tel Nos. 022 22670024, 22675008 and Fax No.22692307.

1(B) Functions and duties:

The Official Liquidator is attached to the Bombay High Court, Mumbai and discharges his functions and exercise the powers as envisaged under the provisions of Section 457 of the Companies Act subject to the orders of the Hon'ble, High Court, from time to time.

The powers/functions in brief are:

Section 457(1) (a) To institute or defend any suit, prosecution, or other legal proceedings, civil or criminal, in the name and on behalf of the company;

(b) To carry on the business of the company so far as may be necessary for the beneficial winding up of the company;

(c) to sell the immovable and movable property and actionable claims of the company by public auction or private contract, with power to transfer the whole thereof to any person or body corporate, or to sell the same in parcels;

(d) To raise on the security of the assets of the company and money requisite;

(e) to do all such other things as may be necessary for winding up the affairs of the company and distributing its assets

(2) (i) to do all acts and to execute, in the name and on behalf of the company, all deeds, receipts, and other documents, and for that purpose to use, when necessary, the company's seal;

(i) to inspect the records and returns of the company on the files of the Registrar without payment of any fee;

(ii) to prove, rank and claim in the insolvency of any contributory for any balance against his estate, and to receive dividends in the insolvency, in respect of that balance, as a separate debt due from the insolvent, and ratably with the other separate creditors;

(iii) to draw, accept, make and endorse any bills of exchange, hundi or promissory note in the name and on behalf of the company, with the same effect with respect to the liability of the company as if the bill, hundi, or note had been drawn, accepted, made or endorsed by or on behalf of the company in the course of its business;

(iv) to take out, in his official name, letters of administration to any deceased contributory, and to do in his official name any other act necessary for obtaining payment of any money due from a contributory or his estate which cannot be conveniently done in the name of the company, and in all such cases, the money due shall, for the purpose of enabling the liquidator to take out the letters of administration or recover the money, be deemed to be due to the liquidator himself

(v) to appoint an agent to do any business which the liquidator is unable to do himself.

2. Powers and duties of the Officers and employees:

The Official Liquidator (OL) is assisted by Four Deputy Official Liquidators (DOL) and Two Assistant Official Liquidators (AOL), Company Prosecutors . The functions/works are distributed amongst DOLs and AOLs as decided by the Official Liquidator from time to time. The Official Liquidator also directly looks after the work of a liquidation section and amalgamation section, apart from appearing before the Hon'ble Company Judge.

3	Shri S D Patil, Dy Official Liquidator		Shri Hariprasad Perle, JTA and Smt. Jyoti Khurkute, STA will be link officer to Shri Hariprasad & vice versa	Account Section and Income Tax Section	<p>1. Smt Jyoti Khurkute, STA</p> <p>2. Harish Acharya, JTA Will report directly to the Officer for the Job Assigned to them</p> <p>3. Smt. Puja Parulekar, JTA</p> <p>4. Shri Ramesh Nimje, Sr.Asstt.</p> <p>5. Shri Pramod Joshi, Jr.Asstt.</p>
			Smt. Mangal Patil- STA	Establishment Section	<p>1.Smt. Eliza Bardeskar, Jr. Hindi Translator</p> <p>2.Smt.Jayshree Sonawane, JTA</p> <p>3.Shri R.L.Parate,JTA</p> <p>4. Mr. Laxman Kumbhar UDC-Record Keeper.</p>
				Inward Section	<p>Shri Sarvesh Kumar Meena, Sr.Asstt.</p> <p>In absence Shri Mangesh Thakore, Sr.Asstt and in his absence Shri Gurunath Chavan, Jr.Asstt will attend inward section.</p>
				Dispatch Section & Telephone Operator	<p>Shri Vinod Valmiki (Dispatch and in addition also to operate zerox machine as and when required after completion of dispatch work till the necessary provision for zero operator is made) Shri Sandesh Tendulkar MTS (Dispatch and attached to Establishment Section)</p> <p>Mrs. A .A. Manjrekar, MTS(Telephone Operator)</p> <p>Shri J.R. Labade, MTS</p>

			Shri Amit Kumar Kanojiya, JTA	DRT & he shall attend the matter before Magistrate Court & City Civil Court as may be directed by Legal Cell	Shri Amit Kumar Kanojiya, JTA, DRT matter & ACPIO on his absence Shri R.L.Parate, JTA will attend his work.
8.	Shri S Santhanam Asstt. Official Liquidator Direct No,22696965		Shri Subikas Das Gupta, JTA and Shri Arun Barapatre, JTA will be link official to Mr. Subikas & vice versa	I	1. Shri Arun Barapatre, JTA Will report directly to the Officer. 2. Smt. Jayshree Kambli, Sr. Asstt. 3. Smt. Pradnya Pathakji, Sr. Asstt. 4. Shri J.R. Labade, MTS
9.	Shri Pramod Kumar, Asstt. Official Liquidator		Shri Rajiv Kadam, JTA and Shri M.N. Dalal, JTA will be link Official to Mr. Rajiv & Vice versa	V	1. Shri M.N. Dalal-JTA 2. Smt Vidya Measurekar, Sr. Asstt 3. Shri Pradeep Chaudhari, Jr. Asstt. 4. Shri Mithilesh Palav, Sr. Asstt. 5. Mangesh Thakor, Sr. Asstt.
10.	Shri Mahendhar Aithe, Company Prosecutor Direct No. :- 22679547		Shri Salim Patel, STA	Legal Cell	1. Shri Prashant Koli, LDC 2. Shri Sameer Jambvadekar, Jr. Asstt. 3. Smt. Mandakini Ahire, Steno. Smt. Pramila More, MTS

All the works, files or reports are initiated by the LDC or UDC in the case of Government staff and Junior/Senior Assistant in the case of Company Paid Staff (CPS) as the case may be are put up to the Section Head who process the same and send to the concerned DOL or AOL and CP as the case may be and the said DOL/AOL/CP process the same and send to the OL with his/her views/recommendations and the OL accords his final approval or otherwise. However, the OL delegates from time to time, by issue of Office Orders, the specified matters which are finally disposed off at DOL / AOL level as the case may be. Thus, each person/staff who takes the above decision making process is responsible and accountable to the extent of his/her contribution to a particular case/matter.

4. Norms for discharge of functions:

The office Official Liquidator complies with the statutory provisions of the Companies Act, 1956 and Companies (Court) Rules, 1959 and/or the orders of the Hon'ble High Court of Bombay in exercise of its powers conferred under the Companies Act and in discharge of its duties.

5. Acts, Rules, regulations, instructions, manuals and records used by the employees for discharge of their functions:

- The Companies Act, 1956
- The Companies (Court) Rules, 1959

Medical Expenses	381	300	30	7
Office Expenses	1781	2200	1708	1703
Rent, Rates & Taxes	26	26	0	0
IT	-	2500	-	969
SAP	-	25	-	25

12. The manner of execution of subsidy program including the amount allocated and the details and beneficiaries of such program.

Not applicable.

13. Particulars of recipient of concession permits or authorization granted:

Not applicable.

14. Details of the information available to or held by it reduced in an electronic form:

The information in respect of companies under liquidation, dissolved under compulsory winding up and under voluntary winding up, public notices for sale, for invitation of claims and for declaration of dividend to creditors, settlement of List of Creditors, etc. are placed in the website of this office.

16. Particulars of Central Public Information Officer, Assistant Central Public Information Officer and First Appellate Authority.

First Appellate Authority	Shri Imran Ahamad Siddiqui Deputy Official Liquidator, High Court, Bombay 5th Floor, Bank Of India Building, Mahatma Gandhi Road, Fort, Mumbai – 400 023 Telephone No: - 022 22679547(Direct) Fax No: - 022 2269 2307
Central Public Information Officer (CPIO)	Shri S Santhanam Asst. Official Liquidator, High Court, Bombay 5 th Floor, Bank Of India Building, Mahatma Gandhi Road, Fort, Mumbai – 400 023 Telephone No: - 022 22696965 (Direct) Fax No: - 022 2269 2307
Assistant Central Public Information Officer (ACPIO)	Mrs. Jyoti Laxman Khurkute Senior Technical Assistant O/o Official Liquidator, High Court, Bombay 5 th Floor, Bank Of India Building, Mahatma Gandhi Road, Fort, Mumbai – 400 023 Telephone No: - 022 2267 0024 Fax No: - 022 2269 2307

LIST OF GOVERNMENT STAFF:-

Sr No.	Name of the Officer	Official and Designation
1	Shri V P Katkar	Official Liquidator
2	Shri Imran Siddiqui	Dy. Official Liquidator
3	Shri S D Patil	Dy. Official Liquidator
4	Shri Suhas P. Sawant	Dy. Official Liquidator
5	Shri Shatrughan Chauhan	Dy. Official Liquidator
6	Shri S Santhanam	Asstt. Official Liquidator
7	Shri Pramod Kumar	Asstt. Official Liquidator
8	Shri Mahendhar Aithe	Company Prosecutor
9	Smt. Mangala S. Patil	Sr. Technical Assistant
10	Smt. Jyoti L. Khurkute	Sr. Technical Assistant
11	Shri. Salim Patel	Sr. Technical Assistant
12	Km. Kajal Murlidhar Barve	Jr. Technical Assistant
13	Shri Hariprasada Perle	Jr. Technical Assistant
14	Km. Arti V. Palwankar	Jr. Technical Assistant
15	Shri Kishor Narayan	Jr. Technical Assistant
16	Shri Rajiv Anand Kadam	Jr. Technical Assistant
17	Shri Sanoop M.S.	Jr. Technical Assistant
18	Shri Amit Kumar Kanojia	Jr. Technical Assistant
19	Shri M.M. Parate	Jr. Technical Assistant
20	Shri M.N. Mangutkar	Jr. Technical Assistant
21	Shri Mahesh Mehta	Jr. Technical Assistant
22	Shri Vilash Wakodikar	Jr. Technical Assistant
23	Shri Arun S. Barapatre	Jr. Technical Assistant
24	Shri M.N. Dalal	Jr. Technical Assistant
25	Smti Vaishali S. Gajbhiye	Jr. Technical Assistant
26	Shri Subikas Das	Jr. Technical Assistant
28	Smt. Eliza S. Bardeskar	Jr. Hindi Translator
29	Smt. Mandakini S. Ahire	Stenographer Gr. II
30	Shri Narendra R. Kumbhare	Upper Division Clerk
31	Smt. Pooja P. Paruleker	Jr. Technical Assistant

28	Shri S.S. Jambhavadekar	Jr. Assistant
29	Shri S.M. Shetty	Peon
30	Shri S.S. Tendulkar	Peon
31	Shri Binod Prasad	Peon
32	Shri P.T. Joshi	Jr. Assistant
33	Shri G.B. Chavan	Jr. Assistant
34	Smt. Manju Bisht	Peon
35	Shri Suresh M. Valmiki	Peon
36	Shri Vinod M. Valmiki	Jr Assistant
37	Shri Rahul Kumar	Sweeper

"ANNEXURE-B"**OFFICERS:**

Sr No.	Name of the Officer	Official and Designation	Basic Pay	Gross Pay
1	Shri V P Katkar	Official Liquidator	126800	142016
2	Shri Imran Siddiqui	Dy. Official Liquidator	76200	111696
3	Shri S D Patil	Dy. Official Liquidator	80900	118088
4	Shri Suhas P. Sawant	Dy. Official Liquidator	78500	114824
5	Shri Shatrughan Chauhan	Dy. Official Liquidator	71800	105712
6	Shri S Santharam	Asstt. Official Liquidator	70000	99232
7	Shri Pramod Kumar	Asstt. Official Liquidator	55200	65856
8	Shri Mahendhar Aithe	Company Prosecutor	52000	74752

STAFF MEMBERS:

Sr No.	Name of the Officer	Official and Designation	Basic Pay	Gross Pay
1	Smt. Mangala S. Patil	Sr. Technical Assistant	56900	81416
2	Smt. Jyoti L. Khurkute	Sr. Technical Assistant	64100	91208
3	Shri. Salim Patel	Sr. Technical Assistant	66000	93792
4	Shri Harish Acharya	Jr. Technical Assistant	56900	81416
5	Km. Kajal Murlidhar Barve	Jr. Technical Assistant	38700	56664
6	Shri Hariprasada Perle	Jr. Technical Assistant	38700	56664
7	Km. Arti V. Palwankar	Jr. Technical Assistant	38700	56664
8	Shri Kishor Narayan	Jr. Technical Assistant	38700	56664
10	Shri Rajiv Anand Kadam	Jr. Technical Assistant	38700	56664
11	Shri Sanoop M.S.	Jr. Technical Assistant	38700	56664
12	Shri Amit Kumar Kanojia	Jr. Technical Assistant	37600	55168
13	Shri M.M. Parate	Jr. Technical Assistant	47600	68768
14	Shri M.N. Mangutkar	Jr. Technical Assistant	43600	63328
15	Shri Mahesh Mehta	Jr. Technical Assistant	46200	66864
16	Shri Vilash Wakodikar	Jr. Technical Assistant	44900	65096
17	Shri Arun S. Barapatre	Jr. Technical Assistant	47600	68768
18	Shri M.N. Dalal	Jr. Technical Assistant	42300	61560
19	Smti Vaishali S Gajbiye	Jr. Technical Assistant	42300	61560
20	Shri Subikas Das	Jr. Technical Assistant	43600	52864
21	Smt. Eliza S. Bardeskar	Jr. Hindi Translator	66000	93792

23	Smt. R.S. Raut		Sr. Assistant	34500	50680
24	Shri C.L. Labde		Jr. Assistant	29300	43880
25	Shri Dhiraj S. Sawant		Jr. Assistant	29300	43880
26	Shri P.P. Chaudhari.		Jr. Assistant	29300	43880
27	Shri S.S. Jambhavadekar		Jr. Assistant	28400	42656
28	Shri S.M. Shetty		Peon	35000	51632
29	Shri S.S. Tendulkar		Peon	26400	39936
30	Shri Binod Prasad		Peon	28400	42656
31	Shri P.T. Joshi		Jr. Assistant	28400	42656
32	Shri G.B. Chavan		Jr. Assistant	24500	34832
33	Smt. Manju Bisht		Peon	20300	29120
34	Shri Suresh M. Valmiki		Peon	32400	48096
35	Shri Vinod M. Valmiki		Jr Assistant	27600	41568
36	Shri Rahul Kumar		Sweeper	20300	35320